

**SOUTHMINSTER PRESBYTERIAN CHURCH**  
**JOB DESCRIPTION**

**TITLE:** **DIRECTOR OF YOUTH MINISTRY**

**PURPOSE:** To coordinate and direct the youth ministry of the church.

**ACCOUNTABILITY:** Accountable to the Pastor

**RESPONSIBILITIES:**

1. Responsible for planning and implementing youth ministry. This is directed at Southminster youth of grades 6-12, and also with an outreach component into the community.
2. Conduct youth ministry by nurturing spiritual growth, developing youth leadership, and by working with adult volunteers.
3. Propose budget needs and manage the activities within the budgeted resources.
4. Plan and implement Sunday morning classes; involve adults in those classes as needed; involve the youth creatively on Sunday mornings.
5. Plan, develop and provide leadership for a youth mission trip and mission projects as key parts of the youth program.
6. In consultation with the Pastor and Session, establish a Youth Advisory Team.
7. Work closely with the Youth Advisory Team to define volunteer needs. Assist the Youth Ministry Team in recruiting and training adult volunteers (youth advisors, Sunday morning class leaders, etc.)
8. Meet with the youth regularly during weekly youth group meetings.
9. Be available to meet with youth as needed in a one-on-one pastoral care setting.
10. Coordinate and provide leadership for special youth events during the year such as retreats, fundraisers, mission trips, and talent shows..
11. Meet on a regular basis with the Pastor, and also with the church staff.
12. Engage in youth ministry groups and activities of the Presbytery.
13. Be responsible for communications about the youth ministry.
14. Provide leadership to the congregation in continuing development of youth ministry at Southminster.
15. Organize parent meetings at least twice a year. Be available and actively pursue meetings with parents at other times as needed.
16. Other job responsibilities as requested.

**QUALIFICATIONS:**

College degree, or equivalent.  
Understanding of faith issues and experience with religious education.  
Initiative and creativity in program planning.  
Experience in working with middle school and/or high school youth.  
Ability to communicate and work well with youth. adult youth-advisors, parents and church staff

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